

Public Policy Lecturer/Trainer Terms of Reference

Introduction to Public Policy Seminar

The Academy for Peace and Development (APD) is looking for a well-organized professional with significant public sector experience to offer a public policy training seminar to a selected group of individuals who are from the public, private, university and CSOs sectors. A clear seminar instructions and guidelines will be provided to the lecturer. However, the lecturer's responsibilities include expanding upon the existing seminar materials and curricula, promoting intellectually-stimulating discussions, consulting with other departments within APD to the successful implementation of the seminar objectives, and most importantly closely supervising seminar participants when drafting policy memos and policies.

To be a successful public policy trainer/lecturer, the lecturer should demonstrate excellent listening and communication skills, as well as in-depth experience in public policy.

Background

In this introductory public policy seminar, the participants will study and form a deep understanding of what public policy is and the importance of government intervention and regulation to solve social issues and advance human development in all sectors. In addition to that, the participants will learn how to differentiate poor policies compared to effective policies that benefit the society. This seminar will also highlight most of the major theories and concepts of public policy. At the end of the seminar, participants will have a deep understanding of the stages of public policy; such as, problem identification, agenda setting, policy formulation, policy legitimation, policy adoption, policy implementation, and policy evaluation. This Seminar will explore many of the paradoxes inherent in public policy research by focusing on crucial political, social, and economic topics in Somaliland, such as, education, healthcare, economy, governance, and foreign policy.

Public Policy Trainer/Lecturer Responsibilities:

- Training seminar participants on the basic understanding of public policy concepts, theories, ideologies, and contexts;
- Training the seminar participants on the entire public policy development cycle;
- Training the participants on the best way to develop an effective policy-making process;
- Training the participants on how to monitor and evaluate policies;
- Training the seminar participants on how to draft a policy memos;
- Preparing lectures, tutorials, presentations, and workshops;
- Revising, adjusting, and updating the public policy seminar outline provided by APD;
- Preparing presentations for seminar participants;
- Preparing, organizing, and grading assignments;
- Providing hand-on support to the seminar participants.

Education/Professional Requirements:

- A Masters or Ph.D. in Public Policy, Public Administration, Economics, Social Sciences, and other relevant disciplines;
- 5 years of teaching experience/training experience in the field of Public Policy or Public Administration;
- Published articles in the field of public policy would be advantageous;
- Excellent communication skills, particularly in areas of presentations;
- Proficiency in office software, including MS Word, Excel, and PowerPoint;
- Strong interpersonal & team work skills.

How to apply

Interested applicants should send a Curriculum Vitae and a Cover Letter to this email address Info.apd@apd-somaliland.org by **October 30th, 2022**. Only shortlisted candidates will be contacted.



